

94th DIRECTING COUNCIL OF THE IIN-OAS, 22nd PAN AMERICAN CHILD CONGRESS AND 3rd PAN AMERICAN CHILD FORUM

Cartagena de Indias 28, 29, 30, 31 October and 1 November

GENERAL INFORMATION

PRESENTATION

The Directing Council of IIN-OAS endorsed the celebration of the 22nd Pan American Child Congress and 3rd Pan American Child Forum by means of resolution CD/RES. 11 (93-R/18), adopted at the 93rd Regular Meeting of the Directing Council, held in October 2018, and at the same time, also agreed on the agenda for the 22nd Congress and the Regulations that will govern it. Work would continue on their definitive content, reaching consensus with the Member States, according to the proposal agreed.

Consequently, the 94th Regular Meeting of the Directing Council of the IIN, the 22nd Pan American Child Congress and the 3rd Child Participation Forum, organized by the IIN-OAS and the Colombian Institute of Family Welfare (ICBF) will be held in Cartagena, Colombia, from 28, 29 October to 1 November 2019.

What is the Inter-American Children's Institute - IIN?

The Inter-American Children's Institute (IIN), is an OAS Specialized Organization in matters relating to childhood and adolescence. As such, the IIN **assists the States in the development of public policy, contributing to its design and implementation from the perspective of promotion, protection and full respect for the rights of children in the region.** In this context, the IIN devotes special attention to the requirements of the member States of the Inter-American System and the special features of regional groups.

How is the IIN structured?

The IIN is composed of:

- The **Pan American Child Congress**, which is held every five years, with the purpose of promoting experience and knowledge sharing between the member States of the Inter-American System. This year, we are holding the **22nd Pan American Child Congress in Cartagena, Colombia.** The **Pan American Child Forum** emerged on the occasion of the 20th Pan American Child Congress, held in 2009 in Lima, Peru, when the representatives of the American States demanded to know the views of children and youth in connection with the enjoyment of their rights. This requirement was implemented by the IIN and for the first time in history, the First Pan American Child Forum was held in 2009, in Lima, Peru. The Forum has become established as a venue that ensures child and youth participation in all of its areas and it is held every five years. **This year, the Third Pan American Child Forum is to be held in Cartagena, Colombia!**
- The **Directing Council** is composed of OAS Member States' representatives specializing in childhood and adolescence and they meet once a year.

- The **Director General's Office** is responsible for drawing up the programmes adopted by the Directing Council, designing activities and providing information and help to OAS member countries.

What is the Instituto Colombiano de Bienestar Familiar – ICBF (Colombian Institute of Family Welfare)?

The Colombian Institute of Family Welfare (ICBF) is a Colombian state agency that works on prevention and on the comprehensive protection of early childhood, childhood and adolescence, as well as the well-being of families in Colombia. It provides care, in particular, to those at risk, suffering neglect or whose rights are being violated and reaches over 8 million Colombians with its programmes, strategies and care services, with 33 regional branches and 213 area centres throughout the country.

It is a decentralized public body, a legal entity with administrative independence and its own assets, established by Law N° 75 of 1968 and reorganized in accordance with the provisions of Law N° 7 of 1979 and its Regulatory Decree N° 2388 of 1979. In accordance with Decree N° 4156 of 2011, it was assigned to the Administrative Department for Social Prosperity.

In addition, it is the governing body of the National Family Welfare System (SNBF), defined as a set of agents, coordination and harmonization bodies to implement the comprehensive protection of children and strengthen family life at national, departmental, district and municipal levels.

1. General Overview of Colombia

Geographical location: Colombia, officially known as the Republic of Colombia, is located in the north-western region of South America, between the Pacific Ocean, the Atlantic Ocean, the Amazon rainforest and Panama. It has land borders with Venezuela, Brazil, Peru, Ecuador and Panama.

Capital city: Bogotá D.C.

President: Iván Duque Márquez.

Form of Government: Presidential Republic.

OFFICIAL MAP OF COLOMBIA



Climate: In the city of Bogotá, the weather is fairly cool, between 14° and 20°C on the sunniest days.

In Cartagena de Indias, the climate is typically tropical, with minimum temperatures around 24° C and a maximum which can reach 30° C.

Useful information:

Currency: The currency in Colombia is the Colombian peso, COP. There are bills in the following values: \$1000, \$2000, \$5000, \$10,000, \$20,000, \$50,000 and \$100,000; as well as \$50, \$100, \$200, \$500 and \$1000 coins. One US dollar (USD) is equal to approximately 3300 Colombian pesos.

Local time: Standard time UTC/GMT -5 hours

Dialling code: Colombia (+57) / Bogotá (1) / Cartagena (5)

Electric current: Colombia's domestic electrical current is 110V AC/60Hz (volts/hz) in all of its territory. Plug adaptors in Colombia have two flat entry pins, or may have an additional third round pin. It is advisable to check the technical instructions for the devices that are to be used in Colombia.



Airport Tax: Currently, the airport tax is approximately 39 USD / 128,000 COP. It is included in the fare price.

Tipping: Tipping by customers to members of the services chain in commercial establishments is voluntary; tips are given for good service. Some restaurants or bars add 10% to the total bill.

Credit cards: Most international credit cards are widely accepted in restaurants and shops.

2. Visas and entry requirements

Visas and entry requirements: Pursuant to **Resolution 10535 of 2018** of the Ministry of Foreign Affairs of the Republic of Colombia, “which stipulates visa waiver provisions and repeals resolutions 1128 and 6397 of 2018”, **the nationals of the States mentioned below may be authorized to enter without a visa and stay temporarily (90 days) in the country:**¹ Antigua and Barbuda, Argentina, Bahamas, Barbados, Belize, Bolivia, Brazil, Canada, Chile, Costa Rica, Dominica, Dominican Republic, Ecuador, El Salvador, Grenada, Guatemala, Guyana, Honduras, Jamaica, Mexico, Panama, Paraguay, Peru, Saint Kitts and Nevis, Saint Vincent and the Grenadines, Saint Lucia, Suriname, Trinidad and Tobago, United States, Uruguay.

The information requested with regard to **obtaining visas for Haitian and Nicaraguan nationals** attending the 22nd Pan American Child Congress and 3rd Pan American Child Forum, taking place during the 94th Regular Meeting of the Directing Council of the Inter-American Children’s Institute (IIN) of the Organization of American States, to be held in Cartagena from 28, 29 October to 1 November 2019, **is included in Appendix 1**, as are the **Requirements for Courtesy Visa - type V**, instructions for courtesy visa applications, and Resolution 10535 on the countries whose nationals do not require visas for this activity in Colombia. In Appendix 2, you will find **Contact Information for Embassies in Colombia** of the various countries attending the events.

There are no additional migratory requirements for people under the age of 18 entering the country, other than the general requirements mentioned (a valid passport). Requirements for persons under the age of 18 leaving their countries of origin must be consulted with the relevant authorities in each country. Likewise, there are no additional requirements for people under the age of 18 leaving Colombia, other than the entry requirements (a valid passport).

Vaccinations: International travellers arriving from Angola, the Democratic Republic of the Congo, Uganda and **Brazil** will be required to show an **International Certificate of Vaccination showing proof of yellow fever vaccination before they can enter Colombia**. All national and international travellers visiting the national natural parks must be vaccinated within the stipulated period (fifteen days before travel).

At the moment, there are no other requirements for entering the country as far as vaccinations are concerned (delegations will be informed in a timely manner of any changes in this regard).

¹ **Andean citizens may travel only with an identity card, without the need to show a visa or a passport, and they have access to preferential entry channels**, as well as common rights when dealing with air and ground transportation enterprises. They are also allowed to live, work, travel, study or do business in another Andean country as if it were their own.

Summary of Visas and other Requirements for Entering the Country

COUNTRY	REQUIREMENTS
Antigua and Barbuda, Argentina, Bahamas, Barbados, Belize, Bolivia, Brazil, Canada, Chile, Costa Rica, Dominica, Dominican Republic, Ecuador, El Salvador, Grenada, Guatemala, Guyana, Honduras, Jamaica, Mexico, Panama, Paraguay, Peru, Saint Kitts and Nevis, Saint Vincent and the Grenadines, Saint Lucia, Suriname, Trinidad and Tobago, United States, Uruguay. (applies to children and adolescents)	Valid passport in good condition
Haiti, Nicaragua (applies to children and adolescents)	VISA Required (travellers must apply for a Courtesy Visa - type V)

3. Meeting Venue

The venue hotel will be the Hilton Cartagena Hotel:

<https://www3.hilton.com/en/hotels/colombia/hilton-cartagena-hotel-CTGHIHH/index.html>

The hotel has had deference with the members of the IIN-OAS' Directing Council and will be offering these special rates:

SINGLE ROOM: USD\$ 123
DOUBLE ROOM: USD\$ 136

NON-RESIDENT participants in Colombia are exempt of the VAT payment in their accommodation.

Daily tourism contribution per room (optional tip) is \$ 3,994 (Colombian pesos) or USD\$ 2.

This rate includes:

- Complimentary Internet in the rooms.**
- Welcome refreshing drink.**
- Buffet breakfast at Las Chivas Restaurant.**

TO MAKE A RESERVATION WITH SPECIAL RATES FOR THE EVENT, YOU MUST DO IT EXCLUSIVELY THROUGH THIS LINK:

<http://www.hilton.com/en/hi/groups/personalized/C/CTGHIHH-GUICB-20191128/index.jhtml>

Meals: Snacks (two) and lunch will be provided to attendees during the events taking place on 29, 30, 31 October and 1 November. **In addition to the above, children and adolescents attending the events will be offered dinner on 28, 29, 30 and 31 October.**

4. Transport

Transfer airport-hotel-airport of the participating delegations will be included as part of the logistics and organization of the event (more information will be provided once we confirm the venue of the meeting).

Cartagena's Rafael Núñez International Airport has two authorized taxi stands located at the domestic and international exits. We recommend using those taxis to travel to other areas of the city. You can request information as to the cost of your trip in order to be aware of the exact amount you will need to pay.

Cartagena de Indias has a variety of urban means of transport. You can move around in taxis or buses of different types. There is also a Metrocar service, air-conditioned buses, on which you can travel from the Transport Terminal to different areas of the city, including the tourist centre and the northern area.

5. Languages

Congress: The official language during the meetings will be Spanish. **Simultaneous English interpretation will be available.**

Child and Adolescents Forum: official language will be Spanish. **Simultaneous English and Portuguese interpretation will be available.**

6. Tourist information for Cartagena

San Diego Plaza: A place where people can relax, and have something to eat and drink at the site's open-air patios. Located in the historic downtown district.

San Felipe del Morro Castle: The largest military building in America. It was established as a strategic site with the purpose of watching out for invaders attempting to enter the city by land or from Cartagena Bay. The castle is located in the Pie del Cerro neighbourhood.

The Wall: Cartagena's historic centre is surrounded by 11 km of wall, which was built to protect the city from constant attacks by the enemies of the crown and pirates.

The Palace of the Inquisition: A baroque building which contains a museum and historical archive, the cornerstones of Cartagena's history. There are also several rooms that provide context to events during the time of the Inquisition. It is in the historic downtown district.

Fort of Saint Sebastian: Located on the island of Manga. At present, the fort is known for its Fishing Club, with a marina providing anchorage to local and foreign vessels.

Rafael Núñez Museum: The museum preserves and disseminates the historical legacy of the thinking of the former Colombian president and, through dialogue, seeks to generate a collective memory in its visitors. It is located in the Cabrero district.

Zenú Gold Museum: Located in the historic centre, opposite the Bolívar Plaza. It was founded by the Bank of the Republic and opened its doors to the public in Cartagena de Indias in 1982, with a collection of gold and ceramic pieces of the main pre-Colombian cultures.

Other points of interest for tourists are: De la Popa Monastery, Metropolitan Cathedral and Basilica of Saint Catherine of Alexandria, Bolivar Park, De la Aduana Plaza, Church of Saint Peter Claver, Church of Saint Dominic, Clock Tower, House of Rafael Núñez Museum, De las Bóvedas Plaza, Adolfo Mejía theatre.

Tourist information points in Cartagena (PIT for its acronym in Spanish): PIT inside Rafael Núñez Airport; PIT inside the Cartagena de Indias Convention Centre; PIT outside the Port Society of Cartagena de Indias; PIT at San Pedro Plaza; PIT at Los Coches Plaza; Local PIT at Plaza de la Aduana.

Useful links:

Official tourist information for Cartagena: www.cartagenadeindias.travel

www.policia.gov.co/

migracioncolombia.gov.co/

Safety recommendations for Cartagena:

- Never lose sight of your personal belongings in public places.
- Avoid walking in lonely, dark areas and vacant lots or alleys, especially late at night.
- It is important to always have the addresses and telephone numbers of your hotel and the places you are visiting to hand.
- There are authorized currency exchange booths at the airports.
- Should you require a taxi, only hail those that are authorized and recognized by the airport authorities. Under no circumstances should you accept offers of informal, unauthorized transportation.
- Keep your passport and/or ticket in a safe, easily accessible place.
- Carry only the amount of cash you will need for the day. Hotels have safe deposit boxes where you can store your valuables.
- Always use the official establishments for the services you may need. You can check with the event organizers or hotel employees, who can provide you with any relevant information.
- Most of the tourist areas, such as the Walled City, Bocagrande, Castillogrande and Laguito have no insecurity issues.

7. Emergency Numbers

Single National Emergency Line 123. This number will enable you to access all of the free emergency and security services offered by the Colombian government, 24 hours a day. The number is toll-free whether you use a mobile (cell) phone or a landline.

Other emergency numbers are:

- | | |
|---|-----------------|
| ➤ Red Cross hotline: | 132 |
| ➤ Colombian Red Cross – Bolivar Section | +57 (5) 6625388 |
| ➤ Rafael Núñez International Airport | +57 (5) 6569200 |
| ➤ Traffic Police | 127 |

8. Support for Delegation Arrivals

When delegations arrive at the airports of Bogotá and Cartagena, **ICBF and Colombian Migration officials will receive them in order to facilitate their arrival and provide any additional information they may require.** You should identify the persons wearing badges displaying the event logos.

9. Points of Contact for the Events

The Inter-American Children's Institute (IIN) and the Colombian Institute of Family Welfare (ICBF) are in charge of organizing the 22nd Pan American Child Congress and 3rd Pan American Child Forum as part of the 94th Regular Meeting of the Directing Council of the Inter-American Children's Institute (IIN).

For further information on the organization of these events and other operational aspects, please contact:

- José Fernando Torres Pacheco - ICBF Co-operation and Agreements Office,
jose.torresp@icbf.gov.co
Phone: +57 3123562893
- Ana Barrera – Director General's Office Secretariat at IIN-OAS,
abarrera@iinoea.org
Phone: +598 24872150
WhatsApp: +598 97347149
- Luis Albernaz – IIN Consultant,
l.albernaz@iinoea.org
Phone: +59 824872150

General information on the 3rd Pan American Child Forum:

- tercerforopanamericano@gmail.com

APPENDIX 1 Requirements for the Courtesy Visa, Type V

- Complete the visa application form online.
- To start the process and complete the visa application form online, please visit this site:
<https://tramitesmre.cancilleria.gov.co/tramites/enlinea/solicitarVisa.xhtml>
- Make sure your passport is valid, in good condition and with enough free space for visas.
- Attach a copy of your passport's main page, which contains your biographical data and photograph.
- In the case of Cuban citizens, if your passport was issued more than two years ago, please attach a copy of your passport extension.
- Foreigners who apply for a visa while in a State other than that of their nationality must provide a copy of the document which, in accordance with the immigration laws of the country where they are currently located, certifies that their stay in that country is legal, regular or authorized.
- Attach a recent, 3x4cm, colour, frontal photograph, with a white background, without wearing accessories and with nothing on your face, as a JPG file, 300 KB maximum. Photographs with shadows or photos taken of your passport photograph will not be accepted, causing your application to be rejected.
- Individual documents should be legible, sent as a PDF file and preferably black and white. The maximum size allowed for the total set of documents attached to an application is 5 MB.
- Letter of invitation in which the applicant is invited to attend the event.

The courtesy visa is free. However, for the system to register your application, you must conclude the application process by clicking on the payment button ("liquidar pago").

Please carry out your application process well in advance. When your visa has been approved, you will receive an electronic visa that will enable you to enter Colombia.

APPENDIX 2 Contact Information for Embassies in Colombia

Republic of Argentina

Address: Carrera 11 B No 97-56 P.4 Edificio Ápice - Barrio Chico Norte
Telephone: (57) (1) 2880900
Email: ecolo@mrecic.gov.ar
Website: <https://ecolo.cancilleria.gob.ar/>

Plurinational State of Bolivia

Address: Carrera 9 B # 113-37 Barrio Santa Bárbara Central
Telephone: (57) (1) 6126700 - 6121316 - 7029168
Email: central@embajadaboliviacolombia.org
Website: <http://www.embajadaboliviacolombia.org/>

Federative Republic of Brazil

Address: Calle 93 # 14-20 Piso 8
Telephone: (57) (1) 2180800
Email: brasemb.bogota@itamaraty.gov.br
Website: <http://bogota.itamaraty.gov.br/es-es/>

Canada

Address: Carrera 7 # 114-33 Piso 13
Telephone: (57) (1) 6579800/10 - 6579872
Fax: (57) (1) 6579912
Email: bgota@international.gc.ca
Website: <http://www.canadainternational.gc.ca/colombia-colombie/index.aspx?lang=spa>

Chile

Address: Calle 100 # 11b-46
Telephone: (57) (1) 7420136 - 7427874 - 7427875
Email: echile.colombia@minrel.gob.cl
Website: <http://chileabroad.gov.cl/colombia/en>

Costa Rica

Address: Carrera 12 # 114-37 Barrio Santa Bárbara Central
Telephone: (57) (1) 6295072 - 6295095
Email: embacostaricaencolombia@gmail.com
Website: <http://www.embajadadecostarica.org/>

Dominican Republic

Address: Carrera 18 # 123-43 Santa Bárbara
Telephone: (57) (1) 6010023 (57)(1) 7456708 (57)(1) 7456710
Email: correspondencia@embajadadominicana.co
Website: <http://www.embajadardcolombia.gob.do/>

Republic of Ecuador

Address: Calle 89 # 13-07
Telephone: (57) (1) 2126512
Email: eeucolombia@mrrree.gob.ecu
Website: <http://colombia.embajada.gob.ec/es/>

Republic of El Salvador:

Address: Carrera 12 # 119-51

Telephone: (57) (1) 3496765 - 3496771

Email: embajadadeelsalvadorencolombia@rree.gob.sv

Website: N/I

Republic of Guatemala

Address: Calle 86a # 13-42 Piso 6

Telephone: (57) (1) 2576133

Email: embcolombia@minex.gob.gt

Website: N/I

Republic of Honduras

Address: Carrera 12 # 119-52 Barrio Multicentro

Telephone: (57) (1) 6293277 - 6293302 - 6209528

Email: info@embajadadehonduras.org.co

Website: <https://www.embajadadehonduras.org.co/>

Jamaica

Address: Avenida 19 # 108-45 Oficina 304

Telephone: (57) (1) 6123396 - 6123389 - 6123598

Email: private@embajadadejamaicacol.com

Website: <http://jamaicaembassyco.atwebpages.com/>

United Mexican States

Address: Calle 113 # 7-01 Oficina 204 Torre A Edificio

Telephone: (57) (1) 7477160 – 6294989

Email: titularemamexcol@sre.gob.mx

Website: <http://embamex.sre.gob.mx/colombia/>

Republic of Panama

Address: Calle 92 # 7a-40

Telephone: (57) (1) 2574452 - 2575068 - 6918919 - 2575067

Email: embpanamacolombia@mire.gob.pa

Website: <https://embajadadepanama.com.co/>

Republic of Paraguay

Address: Calle 72 # 10-51 Oficina 1001

Telephone: (57) (1) 2356987 - 2127552 **Fax:** (57) (1) 2356324

Email: embaparcolombia@hotmail.com

Website: <http://www2.mre.gov.py/index.php/representaciones/embajadas-del-paraguay-en-el-mundo/en-america-del-sur/embapar-colombia>

Republic of Peru

Address: Calle 80a # 6-50

Telephone: (57) (1) 7462360 **Fax:** (57) (1) 7448871

Email: embaperu@embajadadelperu.org.co

Website: <http://www.embajadadelperu.org.co/>

Republic of Haiti

Address: Carrera 10 # 97a-13 Edificio Bogotá Trade Center P.H. Torre B Oficina 2017

Telephone: (57) (1) 5203716 5200881 5207729

Email: amb.colombie@diplomatie.ht

Website: **N/I**

Republic of Nicaragua

Address: Calle 98 # 22-64 Oficinas 204/205 Edificio Calle Cien

Telephone: (57) (1) 7036463 (57) (1) 7036450

Email: claudiaiz@hotmail.com

Website:

United States of America

Address: Calle 22d bis # 47-51

Telephone: (57)(1) 2752000

Email: WebB@state.gov

Website: <https://co.usembassy.gov/es/>

Oriental Republic of Uruguay

Address: Carrera 9 # 80-15 Piso 11

Telephone: (57) (1) 2352968 - 2351462

Email: urucolombia@mrree.gub.uy

Website: <http://www.embajadadeuruguay.org/pages/contacto/sur-america/colombia.php>

Individuals from countries without diplomatic representation in Colombia may contact the Colombian Ministry of Foreign Affairs directly, 24/7, through any of the following service channels:

Interactive voice response system - IVR: (+57-1) 3826999

Switchboard: (+57-1) 3814000

Toll-Free Number: 01 8000 938 000